



## TOWN OF ARLINGTON EQUAL OPPORTUNITY ADVISORY COMMITTEE

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TRICIA O'DONOGHUE, CHAIR  
BARBARA BOLTZ  
AUGUSTA HAYDOCK  
SARA HIRSHON  
JACK JONES  
ADRIENNE MCCLURE  
HOWARD WINKLER

CARYN COVE MALLOY  
EQUAL OPPORTUNITY OFFICER

Equal Opportunity Advisory Committee  
Meeting Minutes  
Wednesday, December 10, 2014  
7:30 p.m.

**Present:** Tricia O'Donoghue, Chair, Caryn Malloy, Barbara Boltz, Howard Winkler, Augusta Haydock, Jack Jones, Sara Hirshon **Absent:** Adrienne McClure

### Report on Central Fire Station Renovation – Burt Barachowitz PMA Consultants

Mr. Barachowitz serves as the project manager for the Town on the renovation of the Central Fire Station. He shared payrolls with the group indicating the number of Minority and Women Owned businesses working on the project and the composition of their workforce. Mr. Barachowitz indicated that the project is about 45% completed and that he will provide the Committee with monthly updates.

### Minutes

August Haydock moved approval of the November 2014 meeting minutes. SO VOTED

### Current Job Openings

The Committee reviewed current job openings. The Committee requested the full position description for Russell Fund coordinator.

### School Diversity Task Group (SDTG)

Barbara Boltz reported that the group met on Monday and there was no agenda for the meeting. School Human Resources Officer Rob Spiegel, Superintendent Kathy Bodie and School Committee Member Bill Hayner and 12 other staff attended a METCO conference. At that meeting they discussed: cultural competency and what other districts are doing to address it and also they discussed more specifically what the in-district goals will be for cultural competency in Arlington. The group discussed arranging transportation for METCO parents to help them attend teacher conferences. The committee's next meeting is scheduled for January 26th. The group also discussed data on school suspensions and a citizen complaint brought to the Human Rights Commission alleging disparate treatment. The Human Rights Commission and School Committee have formed a group to look more closely at the issue.

Other Business

The Committee reviewed a report with the breakdown of town administrative office employees; the Committee was disappointed to see that only 2% of the 196 employees were of minority status.

Howard Winkler reported that Town Counsel Doug Heim had spoken at the last League of Women voters meeting and was well received.

Caryn Malloy circulated potential logos for the Committee's review.

Howard Winkler moved to adjourn the meeting at 8:55 p.m.

*Caryn C. Malloy*

Caryn Malloy  
Equal Opportunity Officer